

EMBASSY OF INDIA

ABU DHABI

Tel: +971 2 4492700/ Fax: +971 2 4447768

Email– attachecons.abudhabi@mea.gov.in, cons.abudhabi@mea.gov.in

Mobile Number for registration of death only - 00971 56 4038863

**DOCUMENTS TO BE PRODUCED FOR REGISTRATION OF DEATH AND
REPATRIATION OF MORTAL REMAINS/LOCAL BURIAL/ LOCAL CREMATION**

1. Death Certificate in English and Arabic (Original + 2 copies).
2. Death Notification (Original + 2 copies).
3. Embalming & sealing Certificate (Original + 2 copies).
4. Health Ministry letter (Original + 2 copies) (Sl. No. 3 & 4 are issued only after submission of Airline booking for the repatriation of the mortal remains).
5. Passport of the deceased (Original + 2 copies).
6. A letter from the deceased's company/sponsor on their letterhead with rubber stamp stating that 'Mr./Ms., holder of Passport No..... who was under our sponsorship, expired ondue to His/her death may please be registered. His/Her dues and drawn statement are as follows:- (If due & drawn statement cannot be furnished immediately, please state that the dues & drawn statement will be sent to the Indian Embassy, in due course).'
7. A letter from the next of kin of the deceased, (If married, the spouse of the deceased has to give the authority) addressed to the Embassy of India, Abu Dhabi requesting to handover the mortal remains of late Mr./Ms..... holder of passport No..... to Mr./Ms.....holder of passport No.....for facilitating the transportation/local burial/cremation of the deceased.
If kith and kin of the deceased are not available in UAE, authorization/ no objection letter on stamp paper attested by a Notary should be sent to the Embassy by email/fax.
8. Two copies of the passport and visa of the person whom the deceased's family has authorized to do all the formalities in UAE / accompanying the dead body to India. The authorized person should come in person to Indian Embassy.
9. Two copies of cargo confirmation from the Airline about booking of space for repatriation of the dead body.
10. Duly filled in 'Proforma for registration of death'

LOCAL CREMATION/BURIAL

1. Document mentioned (only) at Sl. No. 1,2,5,6,7,8 and 10 above.

FEES: The service is on Gratis.

Note: This service is provided even on holidays and after office hours and is on completely Gratis basis. For service after office hours, please contact the duty officer on telephone No. 00971-2-4492700. For free transportation of mortal remains by Air India, wherever the sponsor is unwilling to bear the airfare or not traceable, please contact the Community Affairs wing of the Embassy by e-mail: ca.abudhabi@mea.gov.in

EMBASSY OF INDIA, ABU DHABI
 Tel: 00971-2-4492700
 Fax No. 00971-2- 4447768 / 4490729 / 4444685
PROFORMA FOR REGISTRATION OF DEATH

1	Name of deceased	
2	Age	
3	Date of death/Place of death	
4	The actual cause of death	
5	Leading cause of death	
6	Date of entry to UAE	
7	Marital status	
8	Number of dependents	
9	Postal address in India	
10	Telephone No. in India	
11	Name & Tel. No. of Contact two-person in UAE	
12	Name & Details of the sponsor (please enclose a letter from the sponsor)	
13	Mobile No. of sponsor	
14	Telephone No. of Sponsor	
15	Email address of the company	
16	Fax & Post Box No.	
17	Details of dues, if any	
18	Details of death compensation, if any	
19	Details of insurance (type, name Of insurance plan), if any	
20	Date of transportation of mortal remains to India/Local burial	